



Saxmundham Town Council

Minutes of the Meeting of the Amenities & Services Committee

6.30 PM 28th September 2020 by Video Conference

Councillors: Cllr. T. Lock (Chair) Cllr. J. Macro Cllr. C. Hawkins Cllr. D. Eastman
Cllr. J. Sandbach

Also Present: K. Forster (Clerk)

22/20AS Apologies for absence

There were apologies from Cllr. Macro and Cllr. Sandbach

23/20AS Pecuniary/Non-Pecuniary Interests

There were no Declarations of Interests.

24/20AS Minutes of the Previous Meeting

The minutes of the meeting 10th August 2020 had previously been circulated. **It was unanimously RESOLVED to approve the minutes and they will be signed by the Committee Chair at the earliest opportunity.**

It was noted that the recommendation to rename the Old Police Station had been accepted at the recent Town Council meeting. The new name for the building will be Saxmundham Town Council. **NOTED**

25/20AS Open Forum

No members of the public had joined the meeting

26/20AS Saxmundham Town Council building Refurbishment

- a) The asbestos has been successfully removed and all certificates received. **NOTED**
- b) The windows and doors are being replaced this current week.
- c) It is understood that there will be minimal making good after the windows are installed. C. Richards to be contacted re. the radiators.
- d) J. Morcom (ATC) is currently discussing permission to install the new sign above the door with ESDC Conservation department.
- e) A new notice board for the building has been ordered – due October.
- f) The fencing has been finalised with Kiwi Fencing. Martin Brown from the undertakers next door has agreed that a new panel can be attached to his building so as to stop the through traffic. It is expected to be installed mid October.
- g) There is no hot water currently available in either toilet. It was agreed to go ahead to fix the electrics in the disabled/gents toilet and to purchase a new heater for the ladies toilet. **NOTED**

27/20AS Market

Publicising the market so as to attract new stall holders was discussed as there are a number of available stalls. It was agreed to

- a) Produce a flyer for distribution at other markets and use as an advert on notice boards/websites. Cllr. Di Eastman is to arrange this. **NOTED**
- b) Investigate the opportunity to add a quarterly market at weekends, possibly including the market hall for stalls.
- c) To use the strap line, on the supplement being published in the EADT, to advertise availability of stalls.

28/20AS Memorial Field & Chantry Rd

- a) The picnic table and benches have been installed.
- b) The bin that was vandalised in Seaman Avenue play area has been replaced

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- c) The items required from last years RoSPA report are now being actioned, including the signage and replacing soil at gate posts and goal mouths. The cost to repair/replace the matting for the skate park is being estimated.
- d) The RoSPA inspection has been put back to end of October.
- e) It was agreed, for the time being, to not decide about new rubbish bins for the memorial field although new ones at the Skate Park or by the Youth Booth could be considered.
- f) Cllr. Di Eastman noted that 2021 was the centenary of the Memorial Field and suggested that there should be some sort of commemoration. One idea was to commission a landscape design for the field, to introduce a more cohesive layout. The Clerk is to contact a local designer. **NOTED**

29/20AS Outdoor Gym.

Cllr. Hawkins had received and distributed a new quotation with estimated costs in the region of £16k. She had had discussions with Leiston Councillors who had stated that the maintenance costs are very low. However, due to both the pandemic and the lack of an available site, she recommended that any further work, at the moment, should be put on hold.

Discussions ensued regarding possible locations and the idea of the Hopkins estate was put forward. Cllr. Hawkins will also approach the Sports and Recreational club at Carlton park regarding alternative locations via the Clerk. **NOTED**

30/20AS Hanging Baskets

It was generally agreed that it would be better to have more hanging baskets next year, particularly in the North Entrance and the Clerk was asked to contact Norse to establish whether they would be prepared to water 60 next year. **NOTED**

31/20AS Plans for Next Year

The following items were raised for consideration:

- a) Further marketing of the Market and creation of new markets such as antique, farmers or artisan.
- b) Possible redesign of the Seaman Avenue play area.
- c) Commemoration of the Memorial Field centenary.
- d) Electrical Charging points – the Clerk to discuss with East Suffolk to establish if there are any grants available.
- e) Bike Racks and Cycle shelters in the town.
- f) Assistance to the Mens Shed to help them smarten their building.
- g) Trees to be planted around the edge of the STC building car park.

32/20AS AOB – No decisions can be taken

- a) The Clerk has contacted the EADT and they will publish an article on the recent improvements on the memorial field and locale. Cllr. Tim Lock to provide a few words and a photograph. **NOTED**

The meeting closed at 7.30 p.m.

Karen Forster

Clerk to Saxmundham Town Council, Old Police Station, Approach Road, Saxmundham, IP17 1BW

Tel: 01728 604595

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