



# Saxmundham Town Council

## Minutes of the Meeting of the Amenities & Services Committee 6.30 PM 4<sup>th</sup> January 2021 by Video Conference

### Councillors:

Cllr. T. Lock (Chair)

Cllr. C. Hawkins

Cllr. D. Eastman

Cllr J Sandbach (Arrived 6.50pm)

### Also Present: Roz Barnett (Town Clerk)

#### 46/20AS Apologies for absence

No apologies were received

#### 47/20AS Pecuniary/Non-Pecuniary Interests

There were no Declarations of Interests.

#### 48/20AS Minutes of the Previous Meeting

It was unanimously RESOLVED to approve the minutes of the meeting 30<sup>th</sup> November 2020 and they will be signed by the Committee Chair at the earliest opportunity.

#### 49/20AS Clerk and Chairman's update

- The clerk has contacted Men's Sheds about their signage.
- A site visit was held on the Memorial Field to look at the play area and current facilities. Cllrs made observations about the area being made more family friendly; that the safety of the ditches; condition of benches, location of the outdoor gym by Seamans play area, and that their needed to be better connectivity between the different areas. The clerk was asked to investigate the mowing regime with Norse as the area was looking unkept.
- Cllrs were asked to complete the Memorial Field online survey to make sure all their ideas were captured.
- The clerk has requested quotes for the war memorial but has been advised, by the specialists, to complete these works in the spring.

#### 50/20AS Saxmundham Town Council building Refurbishment

Cllr Lock reported that the window transfers and the signage has now been completed. When funds allow the carpet requires replacing in the meeting room. The clerk is waiting for one more quote for the toilet water heaters and will offer it to the contractor that offer the best value.

#### 51/20AS Litter Bins

Cllrs discussed the location of the bins at the station. The clerk was asked to investigate the usage and location with the District Council and the station manager. Cllrs noted the excellent work of the station volunteers.

**Cllrs. Resolved a budget of £515 for the replacement metal bin on Harpers Lane Footpath**

#### 52/20AS To receive an update on the noticeboards and finger posts

The councillors noted that a specialist consultant is being sought for the location maps for the town. East Suffolk have drafted a licence giving us permission to put sign on their land costing £50 per year and planning has been applied for. Cllrs discussed the naming of Fromus Green

Signed

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so that it could be included on the map. This matter was agreed to be referred to the Neighbourhood Plan Working Group to discuss the assets in the Town.

**53/20AS Electric Charging Points**

Cllr Lock gave a progress report on the electrical charging points, saying that he had made contact with the supermarket carpark managers and is seeking funding from the County Council. The Town Council have already applied for a point for the Town House

**54/20AS Market Action Plan**

Cllrs considered and agreed the actions within the Market Action Plan. Cllrs agreed to continue allow traders free pitches with a review date in April.

**55/20AS Outdoor Gym**

Cllr Hawkins updated the committee about the possibility of locating the outdoor gym at Carlton Park. The Saxmundham Sports Club have agreed to email their members to see if they have any suggestions for an appropriate location. It was also suggested that the gym could be located in the South Saxmundham Garden Neighbourhood.

**58/20AS Correspondence**

- None received

The meeting closed at 7.20 p.m.

**Roz Barnett**

**Clerk to Saxmundham Town Council, Old Police Station, Approach Road, Saxmundham, IP17 1BW**

**Tel: 01728 604595**

Signed \_\_\_\_\_

*Jim Lal*

Date

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