



Saxmundham Town Council

Minutes of the Meeting of the Amenities & Services Committee 6.30 PM 15th of Feb 2021 by Video Conference

Councillors:

Cllr. T. Lock (Chair)

Cllr. C. Hawkins

Cllr. D. Eastman

Also Present: Roz Barnett (Town Clerk)

46/20AS Apologies for absence

No apologies were received

47/20AS Pecuniary/Non-Pecuniary Interests

There were no Declarations of Interests.

48/20AS Minutes of the Previous Meeting

It was unanimously **RESOLVED** to approve the minutes of the meeting 4th of January 2021 and they will be signed by the Committee Chair at the earliest opportunity.

49/20AS Open Forum

No members of the public joined the meeting.

50/20AS Update for Actions from the Previous Meeting

- The Clerk reported that she had been in touch with the Masonic Lodge, and they had no opinions on the bench outside their building. Councillors asked the Clerk to arrange a repair.
- The Clerk reported that she had chased Norse to complete the installation of the two bins that they had agreed to install
- The Clerk reported that the electric Water heaters had been installed at the Town House at reduced cost of £368.50.

51/20AS Memorial Refurbishment

The Clerk reported that only one quote has been received despite her chasing three additional companies. Councillors offered some ideas of companies that could be approached.

52/20AS Electric charging points

Councillor Lock gave a report on the work he been undertaking to encourage the supermarkets to install electrical charging points. He also contacted Councillor R Smith to see what support was available and was waiting for a response. The former Clerk had registered the Town House as a possible location and the Assistant Clerk is now chasing the County Council to find out the status of this application.

52/20AS Hanging baskets and floral displays

The Clerk explained to councillors that there was an additional £750 in the Sax in bloom budget line that could be spent before the end of the year. Last year 40 baskets were ordered for the High Street. Councillors said they would like to see an additional 20 baskets if there was an area that they could be located. Councillors also discussed the planting at the entrances to the town and felt that these areas should be a priority The Clerk was asked to contact Norse to find out the cost of the additional baskets and whether there were suitable locations for them within the Town.

53/20AS Memorial Field

Signed _____

Date _____

5/5/21

Cllr Hawkins explained that she had been looking at whether an additional footway could be added to memorial field which would create a safe walkway into town from the new estate. Councillors had completed the SurveyMonkey questionnaire and the ideas for the area had been collated into a report. Councillor Hawkins agreed to have a discussion with the garden designer to assess whether he would work with the town council on the landscaping project for the Memorial Field.

54/20AS Emergency lighting

Councillors considered the quote for emergency lighting for the Youth Booth and the Town House. It was agreed to defer this item until the fire risk assessments for both buildings has been completed in April.

45/20AS Correspondence

- Councillors considered the request for a bin to be located between Fromus Green and the High Street. Councillors agreed to the bin, subject to East Suffolk Council's views and costs of the bin. They also noted that there was no lighting between these two areas.
- Clerk to contact Flagship about their resident's views and report back.
- Resident raised concerns about flooding, and this had been forwarded to highways and the County Councillor.

The meeting closed at 7.48 p.m.

Roz Barnett

Clerk to Saxmundham Town Council, Old Police Station, Approach Road, Saxmundham, IP17 1BW

Tel: 01728 604595

Signed _____



Date _____

5/5/21