



Saxmundham Town Council

All Members of the **Amenities & Services Committee** are summoned to attend a meeting on

Monday 29th March 2021 using ZOOM at 6.30pm.

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

- 1) **Apologies and Approval of Absence** - To receive apologies for absence.
- 2) **Pecuniary/Non-Pecuniary Interests** - Councillors to declare any pecuniary or non-pecuniary interests and consideration of any requests for dispensation. Notwithstanding this item, Councillors may subsequently declare an interest at any point in the meeting.
- 3) **Minutes of the Previous Meeting:** To resolve that the minutes of the of the meeting held on the Monday the 15^h February 2021 are a true and accurate record.
- 4) **Town House**
 - a) To consider whether new carpet should be installed in the meeting room.
 - b) To discuss ideas for the foyer reception area.
- 5) **Signage Project** - To receive an update on the map for the Town House, and finger posts.
- 6) **Memorial Field** –
 - a) To consider draft booking form and open space policy for the use of Memorial Field.
 - b) To consider plans for the landscaping of the Memorial Field
 - c) To consider the redecoration of the Youth Booth
- 7) **Saxmundham Walking Trail** – To consider proposal from a member of the public for the development of a walking trail.
- 8) **Bins Requests**
 - a) To receive an update on bin requests and installations.
 - b) To consider process for considering requests for bins and street furniture
- 9) **Hanging baskets summer 2021**
 - a. To consider costs of provision and hanging of 40 baskets £1120
 - b. To consider costs for watering 40 hanging baskets £1071.20
- 10) **Sax in Bloom**
 - a) To receive and update on the station planting
 - b) To discuss wildflower meadow request
- 11) **Correspondence** - To consider any correspondence received related to Amenities and Services Committee.

R Barnett

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Date: 9/2/21

Clerk to Saxmundham Town Council

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