



Saxmundham Town Council

Minutes of the Meeting of the Planning & Development Control Committee 6.00 PM 8th June 2020 by Video Conference

Councillors: Cllr. J. Fisher (Chair) Cllr. N. Hiley Cllr. C. Hawkins Cllr. J. Macro

Also Present: J. Morcom (Assistant Town Clerk (ATC))

01/20PD Apologies for absence
There were no apologies.

02/20PD Pecuniary/Non-Pecuniary Interests
There were no Declarations of Interests.

03/20PD Minutes of the Previous Meeting
This is the first meeting of the Planning and Development Control Committee.

04/20PD Open Forum
No members of the public had joined the meeting

05/20PD Process to consider Planning Applications Report
There was a discussion about how important it would be to make it clear that any site visits are purely to gather facts.
It was unanimously **RESOLVED** to approve the process.

06/20PD Planning Applications
a. DC/20/1896/FUL: Installation of three air source heat pumps on flat roof of the Old Post Office.
It was unanimously **RESOLVED** to support the application, providing there is a noise assessment as recommended by the Environmental Health Officer.

- b. DC/20/1882/VOC: Variation to plots 4a, 4b, and covered parking for plots 4b, 5 and 6 of the Former County Primary School site.
Unfortunately, the plans provided on the Planning Portal are not sufficient to identify exactly what has been changed as there are no plans available showing what was previously agreed.
It was unanimously **RESOLVED** to:
- Instruct the Assistant Town Clerk to contact the planning authority for further information and to arrange a site visit if possible.
 - Defer the decision until the next meeting of the Planning and Development Control Committee on 22nd June.

07/20PD Recent Planning Applications
Recent decisions Saxmundham Town Council and East Suffolk District Council were presented and reviewed. **NOTED**

08/20PD AOB – No decisions can be taken
The Assistant Town Clerk stated that on occasions when the committee decides to oppose an application it should also resolve whether or not members would wish to refer the matter to the Planning committee meeting if requested as part of the ESDC process. **NOTED**


The meeting closed at 6.26 p.m.

Signed _____

Date _____

 20 Jun 21

Jennifer Morcom
Assistant Clerk to Saxmundham Town Council
Old Police Station, Approach Road
Saxmundham, IP17 1BW

Signed  Date 20 Apr 21